



## **NORTH CENTRAL FLORIDA ALL AIRBORNE CHAPTER**

**82<sup>ND</sup> AIRBORNE DIVISION ASSOCIATION**

**"AMERICA'S GUARD OF HONOR"**

**Bellevue, Florida**

### **BY-LAWS**

## **ARTICLE I - NAME, PURPOSE**

### **Section 1. Name**

The name of this organization shall be "The North Central Florida All Airborne Chapter of the 82<sup>nd</sup> Airborne Division Association, Incorporated" (hereinafter "NCFAA Chapter") and hereby is affiliated with the National 82<sup>nd</sup> Airborne Division Association, Inc. and is subject to its Constitution and By-Laws.

### **Section 2. Aims and Purpose**

- a. To maintain and further the common bond existing among all troopers who served in Airborne Forces;
- b. To perpetuate the memory of troopers who made the ultimate sacrifice in the service to their country;
- c. To perpetuate the high standards we learned as young troopers and to safeguard our country and its freedoms by being vigilant and promoting patriotism; and
- d. To keep our members informed of all government laws and programs applying to veterans and of the operational status of our parent division and of any other information that will help our members and their families.
- e. NCFAA Chapter is structured primarily for charitable and educational purposes. Included is making distributions to organizations that qualify as exempt organizations described under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- f. Upon the dissolution of the NCFAA Chapter, any and all associated assets shall be forwarded to the 82d Airborne Division Association. Said assets shall be allocated to exempt projects/activities of the National Office. The 82d Airborne Division Association shall expend the assets for one or more exempt purpose(s) within the scope of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

## **ARTICLE II – OFFICERS AND EXECUTIVE COMMITTEE**

### **Section 1. Officers**

The elected officers of the Chapter shall consist of a Chairman, Vice Chairman, Secretary, and Treasurer. These officers, together with two members-at-large, shall comprise the Executive Committee of the Chapter.

## **Section 2. Chairman**

The Chairman shall, in general, supervise and control all of the business affairs of the Chapter and shall also preside and maintain order at all meetings. He/she shall also chair the Executive Committee and represent the Chapter as Delegate to the National Convention. In the event that he/she is unable to attend, a delegate shall be elected from the Chapter membership.

## **Section 3. Vice Chairman**

The Vice Chairman shall perform all the duties of the Chairman in the absence, disability or death of the Chairman.

## **Section 3. Secretary**

The Secretary shall give written notice of meetings to all members no less than one (1) week prior to the scheduled meeting date. He/she shall also keep such minutes and records as are necessary and, in general, perform all duties incidental to the office and such other related duties as may be assigned to him/her by the Chairman. The Secretary shall have a copy of these By-Laws at each meeting.

## **Section 4. Treasurer**

The Treasurer shall collect all dues and assessments, keep financial records of the Chapter in ledger form, showing receipts and disbursements. On approval of the Executive Committee, he/she shall make proper disbursements. On any disbursements of one-hundred dollars (\$100.00) or greater, the signatures of two elected officers shall be required. The Treasurer shall be required to submit a monthly written report to the Chapter and a written annual report at the end of the fiscal year. Such reports are to be made available to any member upon his/her request, provided that a reasonable period is allowed to produce other than current reports.

## **Section 5. Sergeant-at-Arms**

The Sergeant-at-Arms shall be appointed by the Chairman and shall be the guardian and keeper of the Chapter's Colors and rifles. He/she shall raise and retire the colors whenever required. The Sergeant-at-Arms shall be responsible for maintaining orderly proceedings at all Chapter meetings and functions. He/she shall preside over and be responsible for all balloting, ballots and the counting thereof at all elections and shall perform such other related duties as may be assigned to him/her by the Chairman.

## **Section 6. Election of Officers**

All candidates for office in the North Central Florida All Airborne Chapter shall be nominated and elected each year at the November meeting. The newly elected officers will be installed at the regular December meeting and will assume office at the January meeting for the remainder of the calendar year. Each Officer and Director may serve as many consecutive or non-consecutive terms as determined by the membership through the election process.

## **Section 7. Nominating Committee**

At least thirty (30) days prior to the November meeting, the Chairman shall appoint a Nominating Committee to consist of three (3) members. It shall be the duty of this committee to contact members of the Chapter who would be willing to accept nomination for office in the forthcoming election. The

committee shall be empowered to place in nomination the names of such prospective candidates. Such candidates need not be present to be elected.

## **ARTICLE III – MEETINGS**

### **Section 1. Number**

A minimum of six (6) regular Chapter meetings per year shall be scheduled at a time and place prescribed by the Chapter or the Executive Committee. Furthermore, the Chairman may call meetings at his/her discretion or shall call meetings at the request of a majority of the Executive Committee.

### **Section 2. Quorum**

At all regular or special Chapter meetings, fifteen percent (15%) of all paid members shall constitute a quorum.

### **Section 3. Opening of Meetings**

All Chapter meetings shall be appropriately opened by the designated Opening Universal Prayer and the Pledge of Allegiance to the Flag. (It shall be construed by the Chapter that the definition “Universal Prayer” shall be the official 82<sup>nd</sup> Airborne Division Association, Inc. Prayer, less the last line of the prayer, to conform to all faiths.)

### **Section 4. Order of Business**

The order of business for regular Chapter meetings shall be substantially as follows:

- a. Airborne Prayer
- b. Pledge of Allegiance
- c. Roll-call of Officers
- d. Reading and approval of minutes of preceding meetings
- e. Treasurer’s report
- f. Recognize new or returning members and guests
- g. Unfinished business
- h. Reading of correspondence
- i. Committee reports
- j. New business

## **ARTICLE IV – FISCAL YEAR**

The Chapter’s fiscal year begins on the first day of January each year and ends on the thirty-first day of December of each year.

## **ARTICLE V – COMMITTEES**

### **Section 1.**

The Chairman shall appoint such committees that are necessary to carry out the Aims and Purposes and functions of the Chapter.

### **Section 2.**

All committees responsible for any monies shall be accountable to the Chapter. The committee treasurer shall submit full disclosures of all receipts and expenditures.

## **ARTICLE VI – MEMBERSHIP**

### **Section 1. General**

Membership in the Chapter shall consist of Life Members, Charter Members, Associate Members, All American Members, Annual Members, Auxiliary Members and Honorary Members as defined in the By-Laws of the 82<sup>nd</sup> Airborne Division Association, Inc., Article II, Section 1.

### **Section 2. Honorary Membership**

Any person who has fostered the Airborne ideals on a National or local scale or who has contributed to the success and/or well being of the Chapter may be elected as a non-voting Honorary Member of the Chapter by a two-thirds (2/3) vote of the members present at a duly constituted Chapter meeting. Any member of the Chapter may propose a candidate for Honorary Membership in a written recommendation to the Chapter Secretary outlining detailed qualifications of the candidate. No election of said candidate shall occur earlier than the second (2<sup>nd</sup>) meeting following the proposal of such candidate. The Chapter Secretary shall notify the membership of the proposed candidate and his qualifications in the next Chapter meeting notice. Any Honorary Membership may be withdrawn by a majority vote of the Chapter at any duly constituted Chapter meeting.

### **Section 3. Voting**

Life, Charter, All American, and Annual Members of the Chapter shall be entitled to one (1) vote, in person, on each matter submitted to the vote of the membership.

### **Section 4. Tie Vote**

The Chapter Chairman shall cast his ballot only in the event of a tie vote. However, he shall be entitled to a regular vote in all elections.

### **Section 5. Dues**

- a. The dues of the Chapter members shall be as follows:
  1. National dues as stated in the By-Laws of the 82<sup>nd</sup> Airborne Division Association, Inc., and
  2. Chapter annual dues of twenty dollars (\$20.00).

- b. All dues shall be payable during the month of January of each year.

#### **Section 6. Member Suspension**

Should the National and/or Chapter dues remain unpaid for three (3) months following the beginning of the fiscal year, this member will be suspended from the Chapter. Any member thus suspended may be reinstated by payment of said dues for the current year.

#### **Section 7. Member Expulsion**

Any officer or member may be suspended or expelled by the Chapter for failure to perform his/her duties or for conduct unbecoming any officer or member as determined by a majority vote of the Executive Committee. Before any member is suspended or expelled, written notice of (i) the charges against him/her and (ii) the time and place of the meeting of members at which same are to be considered, shall be mailed to him/her at his/her last known address as it appears in the records of the Chapter at least fifteen (15) days prior to such meeting, and he/she shall have the right to appeal the decision of the Executive Committee. Upon his/her written request, the Chairman shall call a special meeting of the membership to consider such appeal. A two-third (2/3) vote of the membership may overturn the decision of the Executive Committee.

#### **Section 8. Member Welfare**

The Chapter's expression of sympathy and condolence shall be limited to the member, the member's spouse, and the member's children. The Executive Committee may, at its discretion and under certain circumstances, extend condolences to special friends of the Chapter.

### **ARTICLE VII – AMENDMENTS**

The By-Laws of the Chapter may be amended, repealed or revised and new By-Laws adopted by a two-thirds (2/3) vote of the members present at any duly called and constituted meeting, provided that prior notice is given to each member at his last known postal or email address as same appears in the records of the Chapter, specifically stating the article and section to be revised, repealed or amended and further stating, in its entirety, any article to be adopted. Amendments, repeals and revisions shall be acted upon at the first meeting following written notice.

### **ARTICLE VIII – RULES OF ORDER**

#### **Section 1.**

Wherein these By-Laws shall not cover a particular situation, the National 82<sup>nd</sup> Airborne Division Association, Inc. By-Laws shall be used as a guide.

#### **Section 2.**

Except as herein provided, Robert's Rules of Order shall prevail.

## **APPROVED**

These By-Laws were approved and adopted by the Chapter Members at the regular Chapter meeting on February 13, 2021.

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/s/ Tony Alger  
Chapter Chairman

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/s/ Jay Tatman  
Chapter Secretary